

Welcome to the “Procurement and Contract Management” class sponsored by the East Tennessee Purchasing Association and hosted by Knoxville’s Community Development Corporation (KCDC). Your instructor is Mike Gifford and he always presents quality classes.

Here are a few helpful notes about this facility and other important information:

- You are meeting in the “Board Room” which is above the lobby area of KCDC’s main office complex.
- You have access to the restrooms on this floor as well as the restrooms on the first floor.
- Getting past the “common” areas requires a “key FOB” from the receptionist or you need to be accompanied by a KCDC employee. There is an employee kitchen area with microwaves, refrigerators and vending machines (one for drinks and one with snack items) down the main hall.
- ETPA has water and snacks for you in the Board Room. KCDC asks you to bring only water and light snacks in the Board Room. Lunch will be served in the Training Room which is directly below the Board Room.
- You may park in any of the spaces on the complex except for those immediately adjacent to the rear of the main building.
- Most KCDC employees work from 7:30 to 4:00 so this building and the parking lot will be busy during those hours but shortly after 4:00 it may seem like a ghost town!

Restaurants in the area:

There are many restaurants on Broadway (for miles) or Central Avenue. For fast food go north on Broadway-away from downtown and find McDonalds, Wendy’s, Krystal, Firehouse, Burger King, Dominos (across the street), KFC, Taco Bell and many more.

Here are a few restaurants that our employees frequent:

Central Flats & Taps	1204 N Central Street 37917
Food Truck Court	Central Avenue (3 minute walk)
Harby’s Pizza & Deli	3718 Walker Blvd 37917 (Closed on Mondays)
Litton’s Market and Restaurant	2803 Essary Drive 37918 (you see it from Broadway)
Pinata	2038 N Broadway 37917
Rami’s Café	3553 N Broadway
Rankins	2200 North Central Street 37917 (Cash only)
Senor Taco	3325 N Broadway 37917
Shoney’s	4032 N. Broadway 37917
The Original Louis Restaurant	4661 Old Broadway 37918 (Closed on Mondays)



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