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FORWARDED BY MIKE GIFFORD: New Section 3 Resources Available

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**Housing Agency Procurement Assistance**

Housing Agency Procurement Assistance

Dear Procurement Professionals,

I am re-distributing, as a public service, the following Notice that was originally issued by HUD Exchange. If you have any questions or concerns pertaining to this Notice, please contact HUD Exchange directly.

I typically only distribute information that pertains specifically to procurement or contracts. However, I have been redistributing additional notices that I believe may be of interest and of use for folks. Please remember that my distributing this Notice is not to be inferred as an endorsement of the information thereto, only that the issue appears to me to be potentially of benefit or worth to others.

I hope that this is of a help.

BEGINNING PORTION OF THE ORIGINAL NOTICE

New Section 3 Resources Available from HUD Exchange

The following resources have been added to the [Section 3 Resources and Tools](#) page. These resources are designed to support recipients of housing and community development (HCD) and public housing financial assistance with Section 3 compliance and are essential for understanding, implementing, and communicating Section 3 requirements to subrecipients, contractors, subcontractors, and Section 3 workers.

- [Section 3 Employer and Employee Eligibility Worksheet](#): This worksheet helps contractors and subcontractors ("employers") determine their status as a Section 3 Business and assess the Section 3 status of their workforce
- [Section 3 Labor Hours Tracking Form](#): This excel spreadsheet helps grantees track and evaluate cumulative labor hours, Section 3 labor hours, and Targeted Section 3 labor hours for Section 3 projects using payroll data.

[Explore Section 3 Resources and Tools on the HUD Exchange](#)

Section 3 AAQ Help Desk Now Available

Access the new [Section 3 Ask A Question \(AAQ\)](#) help desk where recipients of housing community development and public housing financial assistance can seek clarification and guidance on the Section 3 final rule requirements.

Submit questions about Section 3, including questions about applicability, Section 3 worker and Section 3 business concern eligibility and certification, safe harbor requirements, contracting, and recipient responsibilities including reporting, compliance, and record retention.

Section 3 On-Call Technical Assistance (TA) for HUD Grantees

HUD's Office of Field Policy and Management is sponsoring Section 3 On-Call TA for HUD grantees and Public Housing Authorities (PHAs) who require assistance with implementing the Section 3 final rule. Through virtual one-on-one sessions, On-Call TA will assist HUD grantees and PHAs with implementation by:

- Identifying action items to begin implementation of the new Section 3 Rule
- Reviewing documents for compliance with Section 3 language such as Section 3 plans, policies and procedures, procurement, marketing, and training materials for contractors/vendors
- Brainstorming and identifying outreach, recruiting, partnering and other qualitative efforts to meet compliance, and more

If you are a grantee and/or PHA who is struggling with implementation of the Section 3 final rule, submit a [program assistance request](#) through the HUD Exchange.

Grantees can find Section 3 TA under the heading "Fair Housing & Other Crosscutting Requirements".

Space is limited. All requests are subject to the Office of Field Policy and Management's approval.

Stay Informed on Section 3

For more information on regulations, access to training materials, and downloadable sample tools, visit the [Section 3 page](#) on the HUD Exchange.

ENDING PORTION OF THE ORIGINAL NOTICE

Regards,

Michael S. Gifford, C.P.M., CPSD

Housing Agency Procurement Assistance

I have a consulting practice providing procurement- and contracts-related mentoring, training, and technical assistance to housing agencies. I help housing agencies conduct procurement and contracts in a HUD-compliant and "best practice" manner. [Click here](#) to see my full resume. Please do not hesitate to contact me if you have any questions or concerns pertaining to procurement and contracts (initial answering of questions is "no charge"). As I am either on-the-road or on the phone a lot, an initial contact by e-mail is best; please be sure to include your return telephone number (office/cellular) so that I can call you back.

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